

# English for Public Sector Lawyers

## Sample Timetable – Week 1



	Monday	Tuesday	Wednesday	Thursday	Friday
09:00 - 10:30	<b>Getting to know your group</b> <b>Speaking</b> <b>Legal Vocabulary 1</b> Formal language	<b>Visit</b> The House of Lords, to observe the Law Lords hearing a case	<b>Speaker 1</b> from a law firm 'Lobbying for amendments and PPP deals for the government'	<b>Mini- presentations</b> Presenting key points <b>Language of meetings 2</b> Conflict in meetings and being diplomatic	<b>Speaker 2</b> from a law firm 'Judicial Review and the Human Rights Act'
B R E A K					
10:50 - 12:45	<b>Listening and speaking</b> Information exchange, International institutions EU, WTO and UN <b>Your organisation</b>	<b>Visit</b> continued	<b>Speaking</b> Giving advice on your area <b>Cultural Exchange</b> Meet other participants form other courses	<b>Language input</b> Referring to documentation <b>Meeting 2</b> Proposing, justifying, accepting and rejecting amendments.	<b>Presentations</b> 15 minute presentations on a legal topic you are familiar with
L U N C H					
13:45 - 14:45	<b>Introduction</b> the school and facilities  <b>Computer Assisted Language Learning</b>	<b>Language of meetings 1</b> Useful expressions for participating in meetings	<b>Legal Texts</b> Reading and understanding complex legal texts	<b>Legal Vocabulary 4</b> Judicial Review – reasons for challenging decisions made by public bodies	<b>Presentations</b> continued <b>Discussion</b> Information Gap and Awards
B R E A K					
15:00 - 17:00	<b>Legal Vocabulary 2</b> Language of Criminal and Civil Law <b>Listening and Speaking</b> National court systems <b>Welcome Drink</b>	<b>Speaking</b> Chairing mini-meetings  <b>Legal Vocabulary 3</b> Sources of Law	<b>Legal Drafting</b> Useful expressions for drafting <b>Legislative Procedures</b> Describing and comparing procedures	<b>Language Feedback from meeting</b>  <b>Presentation preparation /Self-Study</b>	<b>CALL</b> - revision of legal vocabulary using computers <b>Individual feedback Review</b>
HOMEWORK	Vocabulary records	Preparation for speaker	Case Studies – reading	Presentation preparation	