

Young Business English

Sample Timetable – Week 1



	Monday	Tuesday	Wednesday	Thursday	Friday
09:30 - 10:30	Introduction to the school and registration Interviews/Preparing Presentations	Vocabulary The Language of Meetings 1	Vocabulary The Language of trends	Vocabulary The Language of Meetings 2	Vocabulary Marketing
B R E A K					
10:50 - 12:45	Speaking Your presentation and getting to know your group Language Feedback	Meeting Role-play Elite Footwear Language Feedback	Speaking Comparing the socio-economic trends of your countries Language Feedback	Preparation for role-play Negotiation Role-play The Takeover Bid	Listening, Vocabulary and Speaking Video 'It's hard to be a dolphin'
L U N C H					
13:45 - 14:45	Vocabulary General Business Vocabulary	Vocabulary Collocations with 'business'	Writing 1 C.V	Language Feedback on the negotiation from the morning.	Social English Being a visitor/receiving visitors
B R E A K					
15:00 - 16:00	Introduction to Computer Assisted Language Learning Welcome Drinks	Vocabulary, Listening and speaking BBC Business News (in the Language Laboratory)	Social English Meeting people in a business context	Writing 2 Emails	Tutorials Review of the week
HOMEWORK	Reading preparation for tomorrow's meeting role-play	Preparation for tomorrow	Review of conditionals for negotiations	Writing your CV and an accompanying email	Vocabulary review & Presentation preparation